

Heartland Internet Banking Pay Nominated Account User Guide

HEARTLAND
BANK

This guide provides you with an introduction to the Pay Nominated Account function on Heartland Internet Banking. Use this option to make payments to your single nominated account. This option is only available on certain products.

Payment cut off times

The cut-off time* for Internet Banking payments for overnight processing is 7.00pm on business days. Internet Banking transactions completed before 7.00pm on a business day are processed that night, while transactions processed after 7.00pm will be processed the next business day.

*Payments to other Heartland customers using the Own account transfer, Pay Someone or Pay Nominated Account options will be processed immediately 24/7.

Authorising Payments

You may have requested that any payments made on your accounts must be authorised by another user before they process. You can view any payments you have awaiting authorisation on your home dashboard or choose the Customer Services - Activity option. For more information please refer to the Authorising payments user guide.

Pay Nominated Account

Pay Nominated Account 06-09-2016 15:29:43 GMT +1200

From Account *: Heartland Direct Call 03-1903-0012345-000 J & A Bloggs 22,568.87

Payee Details

Payee Name *: Nominated payee test1

Payee Account *: 03 - 1903 - 0098765 - 000

Bank Branch Account Suffix

Payment Details

Amount*: 354.45

Currency: NZD

Pay Now

Pay Later

Setup Automatic Payment

Other Details

	Particulars	Code	Reference	
Your Statement:	Payment	to	nominated ac	Copy V
Their Statement:	Payment	from	Heartland ac	Copy ^

View Limits Submit

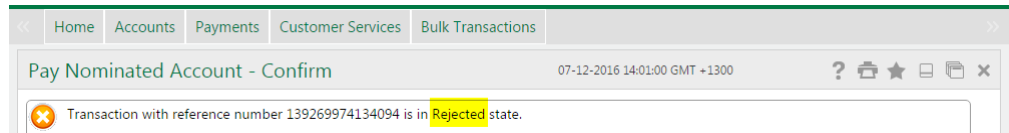
Load the payment

1. Navigate to the Pay Nominated Account screen, found under the Payments menu.
2. Select the From Account (account that will be debited)
3. Payee Details will automatically default with the nominated payee information. This can not be changed. If you wish to update your nominated payee you will need to contact us.
4. Enter a payment Amount
5. Select when to process the payment, either:
 - a. Pay Now (payment will be processed today, dependant on cut off time),
 - b. Pay Later (select a future date) or
 - c. Setup Automatic Payment (if you wish for this payment to be a reoccurring payment).
6. Enter any other details you may wish to display for this payment.
7. To process the payment click 'Submit'

Verify the payment

8. You will then be asked to confirm the payment, either click:
 - a. 'Confirm' (if you wish to proceed),
 - b. 'Change' (to go back and change the payment details) or
 - c. 'X' in the top right corner (to cancel the payment).

Check the payment status



- Accepted = payment has been processed successfully
- Rejected = payment was rejected
- Initiated = payment has been loaded successfully, however it requires authorisation before it can process.
For more information please refer to the Authorising payments user guide.